

Taro Yamada

#4716 Brentlawn Dr. Burnaby, BC

Phone: (604)753-9402

Email: abc@yahoo.co.jp

Dear Sirs/Madams

I would like to apply for a position in your bike shop. Enclosed is my resume for your review and consideration. For your information, I have a working holiday visa valid until March 2011.

I am confident that my customer service experience and bilingual skills will fit your company. I am an energetic person, an enthusiastic worker, and I love working on bicycles. I have also been riding BMX for nine years. I am a quick learner, have a friendly nature and I get along well with others.

I would very much appreciate the opportunity to meet with you personally and further discuss an employment opportunity. Please contact me at your convenience. I can be reached at;

#(604) 753-9402

abc@yahoo.co.jp

Thank you for your consideration

Sincerely,

Taro Yamada

Enclosure